



Hosting the Airfield Marking Symposium

Host Airport Requirements & Responsibilities

Thank you for your interest in hosting Sightline's Airfield Marking Symposium. The symposium is a 2.5 day course covering the best practices of installing and maintaining pavement markings at airports. Generally, a classroom presentation is delivered in the mornings and followed by live equipment demonstrations in the afternoons on the airfield (see sample agenda for typical schedule). We select our hosts based on accessibility, availability, and location.

Requirements of the Host Airport

The following requirements should be met by a host airport to be considered as a potential host of an Airfield Marking Symposium:

1. The host airport will provide meeting room space, preferably on the airport, capable of accommodating up to 75 people. The meeting room should be equipped with a projector and screen or large monitor, tables and chairs for all attendees.
2. The host airport will provide a separate space, preferably near the meeting room, to seat and serve all coffee breaks/breakfasts/lunches. The airport is not responsible for catering, however if a contract is in place requiring a certain concessions group to cater airport functions, that must be communicated when the request is made for host airport consideration.
3. The host airport will provide transportation (e.g. buses) for all attendees and instructors to/from the conference hotel, typically located within 10 miles of the airport.
4. The host airport will provide transportation (e.g. buses) for all attendees and instructors to/from the live demonstrations on the airside, typically after lunch.
5. The host airport will provide an area(s) on the airfield and any closures, NOTAM's, etc., necessary to conduct all airfield demonstrations on Wednesday and Thursday afternoons.
6. The host airport will provide a point of contact for logistical support. Access and escort(s) to the designated demonstration area on the airfield will be required each afternoon for both equipment/operators and attendees.
7. Airport-owned equipment may be incorporated into the demonstrations on an as-needed basis.



Summary of Airfield Demonstrations

On the second and third days, typically in the afternoons, equipment demonstrations are conducted in a practical environment to reinforce the classroom content. All operators/equipment will require escort onto the airfield at 12:00pm; ideally, they will be escorted directly to the closed area(s) where demos will take place. The attendees will be bussed to the airfield under escort to the demonstration area after lunch, approximately 1:30pm each afternoon. Once in the closed area, attendees get out on the surface to observe equipment performing surface preparation and paint removal on the first afternoon; AirMark (preformed thermoplastic marking provided free of charge) installation, waterborne paint calibration and application techniques, inspection, and housekeeping procedures on the second afternoon.



Traditionally, the time required on the airfield at past symposiums has been from 2:00pm to 4:00pm on Wednesday and Thursday afternoons. Typically we demonstrate surface preparation on areas to be repainted the following afternoon. The paint removal demonstration(s) has generally been performed on the marking that will be replaced the following afternoon by the AirMark thermoplastic (provided free of charge); several host airports choose a busy taxiway intersection for AirMark installation to evaluate the durable material's life. A NOTAM citing non-standard markings may be required overnight prior to the AirMark sign installation the following afternoon.

Benefits of Hosting

- Two complimentary registrations will be awarded to the airport for hosting.
- AirMark preformed thermoplastic marking installed in a location of the airport's choice, gratis.
- Hosting is proactive in nature, providing positive exposure for the host.
- Opportunity to learn best practices and discover new products and professional services.

